



June 12, 2013

Item No. 4

AUTHORIZATION TO ENTER INTO A CONTRACT WITH TEC SERVICES, INC TO PROVIDE OVERSIGHT, MAINTENANCE AND PROGRAM COORDINATION AT CHA COMPUTER LABS

To the Honorable Board of Commissioners:

RECOMMENDATION

It is recommended that the Board of Commissioners authorize the Chief Executive Officer ("CEO") or his designee to enter into a contract with TEC Services, Inc. ("TEC Services") to provide oversight, maintenance and program coordination at CHA computer labs in an amount not-to-exceed \$3,465,000 for a two-year base period, with two (2) additional one-year options.

The Executive Vice President ("EVP") of Resident Services, the Office of the General Counsel and the Department of Procurement and Contracts have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

CORPORATE GOAL

The proposed program supports CHA's corporate goals of investing CHA residents empowering them for success in the global economy and to create strong, healthy communities.

FUNDING: CHA General Fund

SOLICITATION SUMMARY

Vendor:

TEC Services, Inc.
1620 Pebblewood Lane – Suite 270
Naperville, Illinois 60563

Contract Type: Professional Services
Base Contract Amount: \$3,465,000
Base Contract Period: Two-Year Base Term
Option Period: 2 One-Year Options
Publication(s): Chicago Sun Times, Chicago Defender, Extra
Vendor List: 221
Pick-up List: 35

Solicitation Release Date: 03/14/2013
Days Advertised: 30 Days
Addendum: N/A
Pre-Bid/Proposal Date: 03/27/2013
Solicitation Due Date: 04/18/2013

Assist Agencies: 66
Respondents: 1

M/W/DBE Participation:

MBE ____% WBE 100% DBE ____%

Section 3:

Hiring: 0 (vendor does not need to hire)

Subcontracting: N/A (vendor is self-identified as a Section 3 business concern)

GENERAL BACKGROUND

CHA operates and maintains computer labs in senior and family buildings and community buildings throughout its housing portfolio that assist in bridging the technology gap that exists in many low income communities. Currently, there are eight (8) fully operational labs that will be supported through this initiative and two (2) additional labs scheduled to be completed by July. The proposed program will provide: 1) oversight and supervision during lab hours; 2) maintenance of CHA computer lab equipment; and 3) coordination of a menu of programming for CHA residents. Additionally, the program will provide intensive technology, customer services and workforce development training to CHA residents and assistance in placing successful completers in employment opportunities both in the CHA labs and within the technology industry.

For more than 20 years, TEC Services has provided education and technology solutions for a large client base, including multiple public and governmental agencies. Since 2008 TEC Services has served as a partner in CHA's workforce development initiatives, first through the Resident Opportunity for Self Sufficiency ("ROSS") grant from HUD and then through the Broadband Technology Opportunities Program ("BTOP"). Through these programs, TEC Services has trained and/or employed hundreds of CHA residents. TEC Services will utilize the relationships it has created over the past five (5) years to continue to provide high quality and customized education and technology services for CHA residents.

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority board policies and all applicable federal (HUD) procurement laws.

The EVP of Resident Services concurs with the recommendation to enter into a contract with TEC Services to provide oversight, maintenance and program coordination at CHA computer labs.

The CEO/President recommends the approval to enter into a contract with TEC Services, Inc. to provide oversight, maintenance and program coordination at CHA Computer labs in an amount not-to-exceed \$3,465,000 for a two-year base period, with two (2) additional one-year options.

RESOLUTION NO. 2013-CHA-42

WHEREAS, the Board of Commissioners has reviewed the Board Letter dated June 12, 2013 entitled “AUTHORIZATION TO ENTER INTO A CONTRACT WITH TEC SERVICES, INC. TO PROVIDE OVERSIGHT, MAINTENANCE AND PROGRAM COORDINATION AT CHA COMPUTER LABS”;

THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY

THAT the Board of Commissioners authorizes the Chief Executive Officer or his designee to enter into a contract with TEC Services, Inc. to provide oversight, maintenance and program coordination at CHA computer labs in an amount not-to-exceed \$3,465,000 for a two-year base period, with two (2) additional one-year options.

This award is subject to the Contractor’s compliance with the CHA’s MBE/WBE/DBE, Section 3 resident hiring, and insurance requirements.



Chicago Housing Authority
60 E. Van Buren
Chicago, IL 60605

312-742-8500

www.thecha.org